

To: Cabinet, Archives
From: Tracy Labadie
Subject: Minutes of May 16, 2023

Members Present: Alexander, Batson, Bergan, Bishop, Depta, Eagan, Hilliard, Jbara, Labadie, Lueth, Washington and Welsh

Guests Present: Evan Pauken

1. Minutes for the May 2, 2023 meeting were approved as presented.
2. Evan Pauken presented the 2022 IPEDS report.
3. Compensation & Classification Study Implementation Plan – Next Steps discussion.
4. Public health and security and safety discussion.

Information was shared in the May 15th KV Focus regarding changes in health care coverage for COVID- related needs as a result to the expiration of the COVID-19 Public Health Emergency. Classrooms are being assessed one at a time to determine room capacity moving forward. Reminder to not move furniture in any classroom spaces without discussing with facilities first.

The laptop checkout program will continue to exist. The group discussed options for encouraging timely return of laptops.

5. Standing Items:
 - DEI Strategic Plan Update (Trice Batson)

Trice is continuing to work on updating the DEI strategic plan.

- Travel Authorizations
 - Lois Baldwin, Cara Blaim and Michele McGowen to attend the Mi AHEAD State Conference in Ypsilanti, MI on May 19, 2023.
 - Russ Panico to attend the NJCAA Region 12 Athletic Directors Meeting in Put-in-Bay, OH from June 5 – 7, 2023.
 - Tracy Labadie, Evan Pauken and LaJoyce Brooks to attend the MCCA Summer Conference in Traverse City, MI from July 26 – 28, 2023. Travel expenses for Evan and LaJoyce are covered by the Staff Development Fund.

- Christy Kincaid to attend the Association of Midwest Museums/Association of Indiana Museums joint conference in Indianapolis, IN from July 26 - 29, 2023.

- Grants Update (Tracy Labadie)

No updates to report

- Personnel Updates – As of May 10, 2023

New Hire

Tracy Williams, Community Culinary and Nutrition Program Support Specialist, effective 5-8-23

Transfers

Lori Orr, from Nursing Clinician to Director of Nursing and Health Careers Liaison, effective 5-16-23

Noel Corwin, from PT Faculty to Career and Continuing Education Program Coordinator, effective 5-1-23

FT Currently Posted/Active Positions

Program Coordinator - KVAAP

Associate Vice President for College Advancement and Executive Director of the KVCC Foundation

Systems Analyst/Developer

Associate Director of Corporate Training

Director for Recruitment and Outreach

Brewery Operations and Maintenance Coordinator

Vice President for Information Technologies

Biology/Horticulture Faculty

Mathematics Faculty

Computer Information Systems Faculty

Automotive Faculty

Electrical Technology Faculty

Public Safety Officer

Public Safety Officer II

Administrative Assistant – President's Office

Assistant Director of Financial Aid

Position Justification Forms

Dental Hygiene Receptionist

Assistant Director of Financial Aid

Custodial Services Manager

Administrative Assistant - President's Office

- Updates and Announcements
 - New AAMT branding will be pushed out in the next few weeks.
 - New educational signage will be installed at the FIC (as part of the USDA grant project).
 - A Mental Health First Aid workshop will be held on May 22, 2023. Contact Trice Batson for more info and to register.
 - Get it Done events are scheduled for July 25, 2023 at TTC from 2:00 – 6:00 and for August 6, 2023 2:00 – 6:00 at Arcadia Commons Campus.
 - A meeting is scheduled for next week with the Dept of Education Office of Civil Rights. This is a follow up meeting to a civil rights complaint case from 2018.